



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: CHIEF OF TECHNICAL OPERATIONS (Provisional* Appointment)

SALARY: \$82,900 - \$106,907 annually

LOCATION: Monroe County Department of Environmental Services

JOB SUMMARY:

This is an administrative professional position in the Department of Environmental Services responsible for the technical oversight and supervision of wastewater collection, conveyance and treatment plant operations. General supervision is exercised over a professional and technical staff. The employee reports directly to, and works under the general supervision of the Director of Environmental Services with wide leeway for independent decision making. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma PLUS either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil or Environmental Engineering plus seven (7) years of paid full-time or its part-time equivalent administrative** experience in civil, environmental or sanitary engineering activities involving wastewater treatment, collection or pumping systems, five (5) years of which must have been in a supervisory capacity; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in one of the above mentioned fields plus five (5) years experience as defined in (A) above, three (3) years of which must have been in a supervisory capacity; OR,
- (C) Any equivalent combination of education and experience defined by the limits of (A) and (B), above.

**Administrative is defined as responsible direction of an organizational unit involved in planning, resource allocation, and program evaluation.

SPECIAL REQUIREMENTS:

Possession of a current New York State Professional Engineer's license or possession of a Professional Engineer's license issued by a state having reciprocity with New York Professional Engineering licensure standards, and which license was obtained by written examination.

Where in order to meet the Professional Engineer's license requirement, an individual is appointed by using the process of reciprocity, the probationary period is not considered complete until the employee has received the Professional Engineer's license issued by the State of New York. The license must be obtained within twelve (12) months of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: March 16, 2016

Posting Deadline: Until Filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.